**Introduction to Microsoft Dynamics NAV 2017**

**Module 00: Course Introduction**

**Module 01: Microsoft Dynamics NAV 2017 as an ERP System**

What is ERP

Office 365 integration

Embedded PowerBI use content pack

**Module 02: Multiple Client Support**

NAV support different clients

Windows client (RTC)

Web Client

Tablet & Phone Client

Outlook Client

**Module 03: Browse Application Areas**

Finance

(COA, Posting Group, Sales & PO process, A/C Schedule, Bank A/C, Bank Reconciliation, Assets, Multi Currency, Exchange Rates, Budget, cost accounting, Dimensions

BI

Marketing & Sales

Design & Engineering

It’s handle by manufacture

Operation Planning

Predictions

Purchasing

Shipping & Receiving (Sales)

Warehouse Activity

Production

Manufacturing Module

Service

Resource Planning

Project Management

Human Resource

**Module 04: User Interface**

Search can done for pages & reports

Application menu 🡪 located at left right corner 🡪 in RTC Client

Setting Option is used for replacement is used in Web Client

Ribbon are available at top of every page.

Consist on TABs 🡪 Each Tabs contain Groups 🡪 Each Group contain action.

Navigation pane is available at left side 🡪

Status Bar

Pages ( card, list, Role Center, Card Part, List Part, Document, Worksheet, Confirmation dialog, List Plus, Navigate page, standard dialog )

Cole Center

**Module 05: User Personalization**

We can customize any part of NAV Client

Personalizing Windows client & web client

Customizing Ribbon

Customizing Navigation Pane

Customize this page

Customize Fact Box

Customize Fast Tabs

Customize Charts

Customize role center

Cues

Change profile & role center

**Module 06: Basic Functionalities**

Entering and edit information

Filtering, searching for information, zoom, sorting & navigation

Running and printing reports

Integration with word & excel

**Module 07: Master Data for the Sales and Purchase Process**

G/L Accounts Card

Chart of Accounts

Customer

Vendor

Item

**Module 08: Process Sales and Purchases**

When master data is setup, we can sale and process in NAV

Create PO for vendor (10000) 🡪 Enter item no. (1920-s) -> location (blue) 🡪 qty (48)

Post receipt and invoice.

Receiving multiple PO in signal invoice 🡪 we receive two PO from same vendor but both PO are not invoice 🡪 to address this problem we will create purchase invoice same like PO 🡪 but instead entering line we will recall the POs 🡪

Post purchase invoice for expenses 🡪 create purchase invoice 🡪 enter line as G/L and post it

Create SO 🡪 Customer (10000) 🡪 item no. (1908-s) 🡪 location (blue) 🡪 2 box 🡪

Sending invoice to customer

Search for document sending profile 🡪 create profile 🡪 then assign to customer

On posting we have option post and send option

**Module 09: Technology Overview**